

**Documentation of "Practices that Make Programmes Work"**

<b>Time</b>	<b>Topic</b>	<b>Facilitator/Presenter</b>
<b>2:00-2:10</b>	<b>Welcome and Introductions</b>	<b>Suzanne</b>
<b>2:10-2:20</b>	<b>Overview of Session/Why is this so important? Comments from the audience.</b>	<b>Maureen</b>
<b>2:20-2:40</b>	<b>Experience from the field</b> ➤ <b>Kenya documentation of best practices</b> ➤ <b>Lessons learned/questions raised from experiences in Ethiopia, Benin, others</b>  <b>Discussion</b>	<b>Marsden Suzanne</b>
<b>2:40-3:15</b>	<b>Small Group Discussions</b> --- <b>Terminology</b> --- <b>Sharing of Information, encouraging openness, overcoming reluctance</b> --- <b>Approaches- tools</b> --- <b>Level of evidence needed/criteria for selection</b> --- <b>Institutionalizing the process within countries</b>	<b>Intro by Marsden</b>
<b>3:15-3:30</b>	<b>Plenary: Key points from small group discussion</b>	<b>Maureen</b>

## Small Group Discussions

### Group 1: Terminology

What's BEST? What's a PRACTICE?

Consider different terms being used to actually mean "best practices"

- practices that make programmes work
- practices that work
- successful practices
- promising practices

Which ones work for you? Why?

### Group 2: Sharing of Information, encouraging partnership, overcoming reluctance

Have you had this experience before?

How will you encourage maximum amount of sharing? Reduce reluctance, overcome fears?

### Group 3: Approaches- tools

Given what type of "best practices" you would like to collect and what you intend to do with this document....

Look at the tools that are available. Are these the tools and processes that you would use? How would you modify? What else do you need?

### Group 4: Level of evidence needed/criteria for selection

How much is enough?

Is a project evaluation ok? Randomized control trial? Years of experience?

What kind of criteria would you use?

### Group 5: Institutionalizing the process within countries

What would you want to do with the documentation? How would you disseminate?  
How can you institutionalize and integrate this process into your country's planning process?